

<b>Item No.</b> 6.	<b>Classification:</b> Open	<b>Date:</b> 1 September 2022	<b>Meeting Name:</b> Licensing Sub-Committee
<b>Report Title</b>		Licensing Act 2003: Kent Restaurant and Lounge, First Floor, 516 Old Kent Road, London SE1 5BA	
<b>Ward(s) of group(s) affected</b>		Old Kent Road	
<b>From</b>		Strategic Director of Environment and Leisure	

## RECOMMENDATION

1. That the licensing sub-committee considers an application made by Erico Entertainment Limited for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as: Kent Restaurant and Lounge, First Floor, 516 Old Kent Road, London SE1 5BA.
2. Notes:
  - a) This application is for a premises licence and has been submitted under Section 17 of the Licensing Act 2003. The application is subject to representations submitted by responsible authorities and by 'other persons' and is therefore referred to the licensing sub-committee for determination.
  - b) Paragraphs 8 to 14 of this report provide a summary of the application. Copies of the application and the floor plan submitted with the application are attached to this report as Appendix A.
  - c) Paragraphs 15 to 29 of this report deal with the representations submitted in respect of the application. Copies of the representations are attached to this report in Appendices B and C. A map showing the location of the premises is attached to this report as Appendix E.
  - d) A copy of the council's approved procedure for hearings of the sub-committee in relation to an application made under the Licensing Act 2003, along with a copy of the hearing regulations, has been circulated to all parties to the meeting.

## BACKGROUND INFORMATION

### The Licensing Act 2003

3. The Licensing Act 2003 provides a licensing regime for:
  - The sale of and supply of alcohol
  - The provision of regulated entertainment
  - The provision of late night refreshment.
4. Within Southwark, the licensing responsibility is wholly administered by this council.

5. The Act requires the licensing authority to carry out its functions under the Act with a view to promoting the four stated licensing objectives. These are:
  - The prevention of crime and disorder
  - The promotion of public safety
  - The prevention of nuisance
  - The protection of children from harm.
  
6. In carrying out its licensing functions, a licensing authority must also have regard to:
  - The Act itself
  - The guidance to the act issued under Section 182 of the Act
  - Secondary regulations issued under the Act
  - The licensing authority's own statement of licensing policy
  - The application, including the operating schedule submitted as part of the application
  - Relevant representations.
  
7. The premises licence application process involves the provision of all relevant information required under the Act to the licensing authority with copies provided by the applicant to the relevant responsible bodies under the Act. The application must also be advertised at the premises and in the local press. The responsible authorities and other persons within the local community may make representations on any part of the application where relevant to the four licensing objectives.

## **KEY ISSUES FOR CONSIDERATION**

### **The premises licence application**

8. On 1 March 2022, Erico Entertainment Limited applied to this council for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as Kent Restaurant and Lounge, First Floor, 516 Old Kent Road, London SE1 5BA.
  
9. The hours applied for are summarised as follows:
  - The sale of alcohol to be consumed on the premises
    - Thursday to Saturday: 23:00 to 03:00
    - Sunday: 23:00 to 01:00
  
  - The provision of plays, live music, recorded music, performances of dance and late night refreshment indoors
    - Thursday to Saturday: 23:00 to 03:00
    - Sunday: 23:00 to 01:00

- Opening hours:
  - Monday to Wednesday: 11:30 to 23:00
  - Thursday to Saturday: 11:30 to 03:00
  - Sunday: 11:30 to 01:00
  
- Non-standard timings for the sale of alcohol:
  - Bank Holiday Monday: 23:00 to 03:00
  - Christmas Eve: 23:00 to 03:00
  - Christmas Day: 23:00 to 03:00
  - New Year's Eve: 23:00 to 03:00
  - New Year's Day: 23:00 to 03:00
  
- Non-standard timings for all other licensable activities:
  - Bank Holiday Monday: 23:00 to 04:00
  - Christmas Eve: 23:00 to 04:00
  - Christmas Day: 23:00 to 04:00
  - New Year's Eve: 23:00 to 04:00
  - New Year's Day: 23:00 to 04:00
  
- Non-standard opening hours:
  - Bank Holiday Monday: 11:30 to 04:00
  - Christmas Eve: 11.30 to 04:00
  - Christmas Day: 11:30 to 04:00
  - New Year's Eve: 11:30 to 04:00
  - New Year's Day: 11:30 to 04:00.

10. **N.B.** The applicant confirmed that a mistake was made in the application and that the correct intended operating hours are as follows:

- All licensable activities:
  - Sunday to Wednesday: 11:00 to 01:00
  - Thursday to Saturday: 11:00 to 03:00
  
- Opening hours:
  - Sunday to Wednesday: 11:00 to 02:00
  - Thursday to Saturday: 11:00 to 04:00

11. The correct intended operating hours are confirmed in paragraph 7 of the conciliation statement provided by the applicant, which is attached as Appendix D of this report.

12. The premises and intended operation of the premises is described in the application as follows:

“Kent Restaurant & Lounge, located on the first floor of the 516 building envisages the provision of Continental and Pan African cuisines. Premise

shall include hall for dining, private events such as weddings, birthday celebrations, and special events.

The premises shall also include an Event hall for hiring and rental activities with the provision of live or recorded Music and late night refreshment. Premise consist of three (3) fire exits, a kitchen for food preparation, two (2) cubicle-fitted toilet, five points urinal and basins for males and three (3) cubicle-fitted toilet with wash basins for females, employees locker and rest room, a VIP lounge, Gaming boards, dining and bar seating arrangements, DJ booth, and televisions for live sports viewing.”

13. The proposed designated premises supervisor of the premises is Ramatulai Bah.

14. A copy of the application is attached to this report as Appendix A.

### **Representations from responsible authorities**

15. Representations objecting to the application were submitted by this council's environmental protection team and by the Metropolitan Police Service.

16. The environmental protection team's representation notes that the closing times proposed in the application exceed those suggested in this council's statement of licensing policy for licensed premises in the area that the premises are located in.

17. The environmental protection team states that they have received previous and recent complaints of noise nuisance and anti-social behavior regarding the premises and that, further to this, noise officers visited the premises on 3 March 2022 and witnessed loud amplified music emanating from the premises that was likely to cause a public and / or statutory noise nuisance. The environmental protection team notes that this instance of sound escape may have been due to a sound limiter being calibrated for use at the premises.

18. The environmental protection team notes that there are existing residential blocks in close proximity to the premises, and that more residential blocks are due to be constructed in the locale. The environmental protection team recommends that the application be rejected.

19. The Metropolitan Police Service's representation seeks clarity as to the operating hours sought in the application because the hours proposed for licensable activities and the proposed opening hours do not seem congruent. Notwithstanding this, the Metropolitan Police Service notes that, in any case, the closing times proposed in the application exceed those suggested in this council's statement of licensing policy for licensed premises in the area that the premises are located in.

20. The Metropolitan Police Service contend that, subject to the existing application, the premises could be operated as a nightclub.

21. The Metropolitan Police Service's representation further states that the application has been made by Erico Entertainment Limited and that a Mr. Eric Nimely Doe is the director of Erico Entertainment Limited. The Metropolitan Police Service state that Erico Entertainment Limited holds the premises licence for the ground floor of 516 Old Kent Road, which is known as Club 701.

22. The Metropolitan Police Service states that the premises licence issued in respect of Club 701 was the subject of a summary licence review in November 2019 following a serious assault that took place inside the premises. The Metropolitan Police Service states that subsequent to the summary licence review, this council's licensing sub-committee imposed a condition on the licence issued in respect of Club 701 stating that Mr. Doe shall play no part in the day-to-day management or operation of the premises.
23. The Metropolitan Police Service recommends that the application be refused.
24. Copies of the representations submitted by responsible authorities are attached to this report in Appendix B.

### **Representations from other persons**

25. Ten representations objecting to the application have been submitted on behalf of twelve other persons (referred to as parties 1 – 12 elsewhere in this report). All of the other persons are local residents.
26. In summary, the other persons' representations contend that the premises are located in a residential area, that the previous operation of the premises gave rise to severe nuisance, anti-social behavior and crime and disorder in the locale and that the intended operation of the premises in respect of the application is likely lead to a repeat of the aforementioned problems.
27. It is also noted that the applicant is the holder of the premises licence held in respect of Club 701 (which is located on the ground floor of 516 Old Kent Road) and that the prior operation of Club 701 has given rise to severe nuisance, anti-social behavior and crime and disorder in the locale. The local residents all object to the application.
28. **N.B.** To avoid confusion, please be aware that party 3's representation includes a copy of email text sent by 28 local residents regarding a prior application to vary a previous premises licence that was issued regarding the premises. The email text does not relate to the application being considered in this report. Party 3 has included it to show the prior alleged problems regarding the historic operation of the premises. The applicant regarding the application being considered in this report was not involved in the prior operation of the first floor of the premises.
29. Copies of the representations submitted by other persons are attached to this report in Appendix C.

### **Conciliation**

30. All of the representations were sent to the applicant. The applicant provided a conciliatory statement in response to the representations. The conciliatory statement was sent to all parties who had submitted a representation.
31. At the time of the writing of this report, all of the representations remain active and must therefore be considered by the licensing sub-committee in its determination of the application.

32. The licensing sub-committee will be apprised as to any conciliation, whether partial or full, of any of the other persons, or responsible authorities, who submitted representations.
33. A copy of the conciliatory statement provided by the applicant in response to the representations submitted is attached to this report as Appendix D.

### **Licensing history**

34. A Justices Licence issued under the now repealed Licensing Act 1964 was held in respect of the premises since 1964.
35. The Justices Licence was converted into a premises licence in 2005 and was operated under various different licencees until 2016 when the premises licence was transferred to the last licensees in respect of the premises.
36. The last licensees in respect of the premises were subject to summary licence reviews in 2019 and 2020, and the last summary review resulted in the premises licence being revoked by the licensing sub-committee on 12 May 2020.
37. Since 12 May 2020 the premises has been unused except for a single temporary event notice that was submitted on 23 May 2022. The temporary event notice was to facilitate a Chinese wedding reception for up to 300 attendees on 4 June 2022 between 22:00 and 04:00 the following day. The temporary event notice allowed for the sale of alcohol, the provision of entertainment and the provision of late night refreshment.

### **Map**

38. A map showing the location of the premises is attached to this report as appendix E. The following licensed premises are also shown on the map and provide licensable activities as stated:

#### **ASDA, 464-500 Old Kent Road, London SE1 5AS licensed for:**

- Sale of alcohol to be consumed off the premises:
  - Monday to Sunday: 00:00 to 0:00 (24 hours)
- Late night refreshment:
  - Monday to Sunday: 23:00 to 05:00

#### **Club 701, 516, Basement and Ground Floors, Old Kent Road, London SE1 5BA licensed for:**

- Sale of alcohol to be consumed on the premises:
  - Wednesday to Saturday: 23:00 to 04:00
  - Sunday: 23:00 to 01:00

- Live music, recorded music, entertainment similar to live or recorded music, performances of dance, films and plays:
  - Wednesday to Saturday: 23:00 to 04:00
  - Sunday: 23:00 to 01:00
- Late night refreshment:
  - Wednesday: 23:00 to 02:00
  - Thursday to Saturday: 23:00 to 04:00
  - Sunday: 23:00 to 01:00

**McDonald's Restaurants, 518 Old Kent Road, London SE1 5BA licensed for:**

- Late night refreshment:
  - Monday to Sunday: 23:00 to 05:00

**Borough Box, 2-10, Unit B, Ossory Road, London SE1 5AN licensed for:**

- Sale of alcohol to be consumed off the premises:
  - Monday to Sunday: 06:00 to 22:00

**Leisure Drinks, 52 Ossory Road, London SE1 5AN licensed for:**

- Sale of alcohol to be consumed off the premises:
  - Monday to Sunday: 00:00 to 00:00 (24 hours)

**Southwark Council statement of licensing policy**

39. Council assembly approved Southwark's statement of licensing policy 2021-2026 on 25 November 2020 and it came into effect on 1 January 2021.
40. Sections of the statement that are considered to be of particular relevance to the sub-committee's consideration are:
  - Section 3 – Purpose and scope of the policy. This reinforces the four licensing objectives and the fundamental principles upon which this authority relies in determining licence applications.
  - Section 5 – Determining applications for premises licences and club premises certificates. This explains how the policy works and considers issues such as location, high standards of management and the principles behind condition setting.
  - Section 6 – Local cumulative impact policies. This sets out this authority's approach to cumulative impact and defines the boundaries of the current special policy areas and the classifications of premises to which they apply. To be read in conjunction with Appendix B to the policy.

- Section 7 – Hours of operation. This provides a guide to the hours of licensed operation that this Authority might consider appropriate by type of premises and (planning) area classification.
  - Section 8 – The prevention of crime and disorder. This provides general guidance on the promotion of the first licensing objective.
  - Section 9 – Public safety. This provides general guidance on the promotion of the second licensing objective.
  - Section 10 – The prevention of nuisance. This provides general guidance on the promotion of the third licensing objective.
  - Section 11 – The protection of children from harm. This provides general guidance on the promotion of the fourth licensing objective.
41. The purpose of Southwark’s statement of licensing policy is to make clear to applicants what considerations will be taken into account when determining applications and should act as a guide to the sub-committee when considering the applications. However, the sub-committee must always consider each application on its own merits and allow exceptions to the normal policy where these are justified by the circumstances of the application.
42. Members should take into consideration both the Southwark statement of licensing policy and the Section 182 Guidance when making decisions. Links are below:

Southwark Policy:

<https://www.southwark.gov.uk/business/licences/business-premises-licensing/licensing-and-gambling-act-policy>

Section 182 Guidance:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/705588/Revised\\_guidance\\_issued\\_under\\_section\\_182\\_of\\_the\\_Licensing\\_Act\\_2003\\_April\\_2018\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/705588/Revised_guidance_issued_under_section_182_of_the_Licensing_Act_2003_April_2018_.pdf)

### **Cumulative impact area (CIA)**

43. The premises are not situated in a cumulative impact area.
44. According to this council’s statement of licensing policy 2021 - 2026 the premises are situated in a residential area.
45. Under this council’s statement of licensing policy 2021 - 2026 the following closing times are recommended as appropriate within residential areas for the categories of premises stated:
- Restaurants and cafes, public houses, wine bars, other drinking establishments, bars in other types of premises, event premises / spaces where the sale of alcohol is included in, and ancillary to, a range of activities including meals:

- Monday to Sunday: 23:00
- Nightclubs:
  - Not considered appropriate for residential areas.

### **Climate change implications**

46. Following council assembly on 14 July 2021, the council is committed to considering the climate change implications of any decisions.
47. Climate change is not a legal factor in the consideration of a grant of a premises license under the current licensing objectives, however members can make enquiries and request an agreement from applicants to promote the reduction of the impact of climate change that may be caused by the operation of the premises.
48. Examples of such agreements may be:
  - Not use single use plastics, such as disposable plastic glasses, when selling alcohol at the premises.
  - Encourage patrons not to drive to venues by providing details of public transport on their webpages/tickets.
49. The council's climate change strategy is available at:

<https://www.southwark.gov.uk/assets/attach/48607/Climate-Change-Strategy-July-2021-.pdf>

### **Community, equalities (including socio-economic) and health impacts**

#### **Community impact statement**

50. Each application is required by law to be considered upon its own individual merits with all relevant matters taken into account.

#### **Equalities (including socio-economic) impact statement**

51. This report does not result in a policy decision and each application is required to be considered upon its own individual merits with all relevant matters taken into account. In considering the recommendations of this report, due regard must be given to the public sector equality duty set out in section 149 of the Equality Act 2010. This requires the council to consider all individuals when carrying out its functions.
52. Importantly, the council must have due regard to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct; advance equality of opportunity and foster good relations between people with protected characteristics and those who do not. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. The public sector equality duty also applies to marriage and civil partnership, but only in relation to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct.

53. The equalities impact statement for licensing decisions is contained within the Southwark statement of licensing policy 2021 – 2026 at:

<https://www.southwark.gov.uk/business/licences/business-premises-licensing/licensing-and-gambling-act-policy>.

54. The equalities impact assessment is available at:

<https://moderngov.southwark.gov.uk/documents/s92016/Appendix%20F%20-%20Equalities%20Impact%20Assessment.pdf>

### **Health impact statement**

55. Health impacts cannot be considered by law when making decisions under the Licensing Act 2003.

### **Resource implications**

56. A fee of £315.00 has been paid by the applicant company in respect of this application being the statutory fee payable for premises within non-domestic rateable value B.

### **Consultation**

57. Consultation has been carried out on this application in accordance with the provisions of the Licensing Act 2003. Public notices was published in a local newspaper and similar notices were exhibited outside of the premises for a period of 28 consecutive days. On confirmation of the correct proposed operating hours (as outlined in paragraph 10 above) amended public notices were displayed at the premises, an amended public notice was published in a local newspaper and the 28 day consultation period was recommenced.

## **SUPPLEMENTARY ADVICE FROM OTHER OFFICERS**

### **Director of Law and Governance**

58. The sub-committee is asked to determine the application for a premises licence under Section 17 of the Licensing Act 2003.
59. The principles which sub-committee members must apply are set out below.

### **Principles for making the determination**

60. The sub-committee is asked to determine the application for a premises licence under Section 17 of the Licensing Act 2003.
61. The principles which sub-committee members must apply are set out below.
62. The general principle is that applications for premises licence applications must be granted unless relevant representations are received. This is subject to the proviso that the applicant has complied with regulations in advertising and submitting the application.

63. Relevant representations are those which:

- Are about the likely effect of the granting of the application on the promotion of the licensing objectives
- Are made by an interested party or responsible authority
- Have not been withdrawn
- Are not, in the opinion of the relevant licensing authority, frivolous or vexatious.

64. If relevant representations are received then the sub-committee must have regard to them, in determining whether it is necessary for the promotion of the licensing objectives to:

- To grant the licence subject to:
  - The conditions mentioned in section 18 (2)(a) modified to such extent as the licensing authority considers necessary for the promotion of the licensing objectives
  - Any condition which must under section 19, 20 or 21 be included in the licence.
- To exclude from the scope of the licence any of the licensable activities to which the application relates.
- To refuse to specify a person in the licence as the premises supervisor.
- To reject the application.

## **Conditions**

65. The sub-committee's discretion is thus limited. It can only modify the conditions put forward by the applicant, or refuse the application, if it is necessary to do so. Conditions must be necessary and proportionate for the promotion of one of the four licensing objectives, and not for any other reason. Conditions must also be within the control of the licensee, and should be worded in a way which is clear, certain, consistent and enforceable.

66. The four licensing objectives are:

- The prevention of crime and disorder
- Public safety
- The prevention of nuisance
- The protection of children from harm.

67. Members should note that each objective is of equal importance. There are no other licensing objectives, and the four objectives are paramount considerations at all times.

68. Conditions will not be necessary if they duplicate a statutory position. Conditions relating to night café and take away aspect of the license must relate to the night time operation of the premises and must not be used to impose conditions which could not be imposed on day time operators.

69. Members are also referred to the Home Office Revised Guidance issued under Section 182 of the Licensing Act 2003 on conditions, specifically Section 10.

### **Reasons**

70. If the sub-committee determines that it is necessary to modify the conditions, or to refuse the application for a premises licence application, it must give reasons for its decision.

### **Hearing procedures**

71. Subject to the licensing hearing regulations, the licensing committee may determine its own procedures. Key elements of the regulations are that:

- The hearing shall take the form of a discussion led by the authority. Cross examination shall not be permitted unless the authority considered that it is required for it to consider the representations.
- Members of the authority are free to ask any question of any party or other person appearing at the hearing.
- The committee must allow the parties an equal maximum period of time in which to exercise their rights to:
  - Address the authority
  - If given permission by the committee, question any other party.
  - In response to a point which the authority has given notice it will require clarification, give further information in support of their application.
- The committee shall disregard any information given by a party which is not relevant to the particular application before the committee and the licensing objectives.
- The hearing shall be in public, although the committee may exclude the public from all or part of a hearing where it considers that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing, taking place in private.
- In considering any representations or notice made by a party the authority may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.

72. This matter relates to the determination of an application for a premises licence under Section 17 of the Licensing Act 2003. Regulation 26(1) (a) requires the sub-committee to make its determination at the conclusion of the hearing.

### **Council's multiple roles and the role of the licensing sub-committee**

73. Sub-committee members will note that, in relation to this application, the council has multiple roles. Council officers from various departments have been asked to consider the application from the perspective of the council as authority

responsible respectively for environmental health, trading standards, health and safety and as the planning authority.

74. Members should note that the licensing sub-committee is meeting on this occasion solely to perform the role of licensing authority. The sub-committee sits in quasi-judicial capacity, and must act impartially. It must offer a fair and unbiased hearing of the application. In this case, members should disregard the council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the licensing law, guidance and the council's statement of licensing policy.
75. As a quasi-judicial body the licensing sub-committee is required to consider the application on its merits. The sub-committee must take into account only relevant factors, and ignore irrelevant factors. The decision must be based on evidence, that is to say material, which tends logically to show the existence or non-existence of relevant facts, or the likelihood or unlikelihood of the occurrence of some future event, the occurrence of which would be relevant. The licensing sub-committee must give fair consideration to the contentions of all persons entitled to make representations to them.
76. The licensing sub-committee is entitled to consider events outside of the premises if they are relevant, i.e. are properly attributable to the premises being open. The proprietors do not have to be personally responsible for the incidents for the same to be relevant. However, if such events are not properly attributable to the premises being open, then the evidence is not relevant and should be excluded. Guidance is that the licensing authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public, living, working or engaged in normal activity in the area concerned.
77. Members will be aware of the council's code of conduct which requires them to declare personal and prejudicial interests. The code applies to members when considering licensing applications. In addition, as a quasi-judicial body, members are required to avoid both actual bias, and the appearance of bias.
78. The sub-committee can only consider matters within the application that have been raised through representations from other persons and responsible authorities. Interested parties must live in the vicinity of the premises. This will be decided on a case to case basis.
79. Under the Human Rights Act 1998, the sub-committee needs to consider the balance between the rights of the applicant and those making representations to the application when making their decision. The sub-committee has a duty under Section 17 of the Crime and Disorder Act 1998 when making its decision to do all it can to prevent crime and disorder in the borough.
80. Other persons, responsible authorities and the applicant have the right to appeal the decision of the sub-committee to the magistrates' court within a period of 21 days beginning with the day on which the applicant was notified by the licensing authority of the decision to be appealed against.

## Guidance

81. Members are required to have regard to the Home Office guidance in carrying out the functions of licensing authority. However, guidance does not cover every possible situation, so long as the guidance has been properly and carefully understood, members may depart from it if they have reason to do so. Full reasons must be given if this is the case.

## Strategic Director of Finance and Governance

82. The head of regulatory services has confirmed that the costs of this process over and above the application fee are borne by the service.

## BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Licensing Act 2003	Southwark Licensing, C/O	Mrs Kirty Read Tel: 020 7525 5748
Home Office Revised Guidance to the Act	Community Safety and Enforcement, 160 Tooley Street, London SE1 2QH	
Secondary Regulations		
Southwark statement of licensing policy		
Case file		

## APPENDICES

Name	Title
Appendix A	Copy of the application
Appendix B	Copies of the representations submitted by responsible authorities
Appendix C	Copies of the representations submitted by other persons
Appendix D	Copy of the conciliatory statement from the applicant
Appendix E	Map showing the location of the premises

## AUDIT TRAIL

<b>Lead Officer</b>	Caroline Bruce, Strategic Director of Environment and Leisure	
<b>Report Author</b>	Wesley McArthur, Principal Licensing Officer	
<b>Version</b>	Final	
<b>Dated</b>	17 August 2022	
<b>Key Decision?</b>	No	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
<b>Officer Title</b>	<b>Comments sought</b>	<b>Comments included</b>
Director of Law and Governance	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
<b>Cabinet Member</b>	No	No
<b>Date final report sent to Constitutional Team</b>	18 August 2022	